

# COLONIAL BEHAVIORAL HEALTH

## Executive Director's Report – May 2024

### Agency Issues

1. Processes related to conveyance of the CBH parcel in the Cardinal Ridge development are currently underway. The parties involved in the process are the Virginia Department of General Services, D.R. Horton (developer), James City County, and CBH/CCSI.
2. The CBH Procurement Policy has been amended to include the PPEA Guidelines authorized by the Board in the April meeting. An RFP release for crisis center design and build as soon as final agreements are signed for state funding for the project.
3. We are experiencing early success in staff recruitment as we prepare for the new Mobile Crisis team to begin operations in July.
4. We are pleased to report that we have successfully recruited a full-time therapist to work for CBH at Olde Towne Medical & Dental Center to begin implementation of our integrated care efforts. This is an exciting beginning, especially with the staff member's experience working in a CSB-based integrated care setting.

### Community Issues

1. The vacant group home property (209 Lewis Burwell Place) in the City of Williamsburg has been actively listed for sale. Nancy Parsons is leading this effort on behalf of CCSI.
2. The Space Needs Analysis, delayed due to the crisis center opportunity, has resumed its focus on CBH's other office-based facilities. Preliminary results are expected from our contracted firm at any time, with staff review and comment on those results beginning upon receipt. The Board's review of the study's results and recommendations will follow as quickly as practicable.
3. State sources now show local Marcus Alert crisis response protocol implementation to be scheduled for July 2026 instead of July 2025. This appears to be due to state budget plans.

### Regional Issues

1. A plan from DBHDS to include Region 5 in a Regional PSH Partnership has been proposed by DBHDS. This plan allows continuation of the project initiated when we first started our venture into PSH. The intent of that project was to bring on more units via agencies adding PSH to their services and creating the institute that is designed to work with developers to increase units set aside for homeless and/ or SMI or both. This plan is expected to bring a minimum of \$5.2 million to our region across a 5-year period.

### Public Policy

1. Recent and unexpected positive developments in Virginia budget negotiations give us hope that an agreement will be reached in mid-May. However, we *may* not have sufficient information for a *full* budget submission in our June meeting, though we will need to take some form of budget action to provide spending and operations authority for FY 2025.
2. A summary of some key legislative items from the 2024 General Assembly session are attached to this report. Among those items is legislation affecting remote/virtual meeting policies for public bodies under Virginia FOIA.

Respectfully submitted,  
David A. Coe

## RECRUITMENT UPDATE

### **For the period of 03/20/2024 – 04/23/2024:**

As of 03/20/2024 CBH was actively recruiting 25 full-time positions in addition to the ongoing 6 PRN/WAR (pool) positions. As of 04/23/2024 CBH has 6 full-time hires finalized and 2 full-time hires pending (awaiting acceptance response) bringing the active recruitment to 19 Full-time positions, 6 PRN/WAR positions and the new developing Mobile Crisis Response Team (multiple vacancies for QMHP's and Licensed/Licensed Eligible Clinicians).



**YEAR TO DATE REVENUES AND EXPENDITURES**  
as of  
**March 31, 2024**

**REVENUE**

CATEGORY	TOTAL BUDGET	RECEIVED YTD	BUDGET YTD	% RECEIVED	BALANCE
State	\$ 11,277,955	\$ 8,455,887	\$ 8,458,466	100%	\$ (2,579)
Local	\$ 3,793,000	2,777,000	2,844,750	98%	\$ (67,750)
Fees	\$ 6,129,885	4,497,690	4,597,414	98%	\$ (99,724)
Grants/Other	\$ 767,135	965,661	575,351	168%	\$ 390,310
<b>Total Revenue</b>	<b>\$ 21,967,975</b>	<b>\$ 16,696,237</b>	<b>\$ 16,475,981</b>	<b>101%</b>	<b>\$ 220,256</b>

**FY23 EXPENDITURES**

CATEGORY	TOTAL BUDGET	EXPENDED YTD	BUDGET YTD	% EXPENDED	BALANCE
Personnel	\$ 16,713,798	\$ 10,661,710	\$ 12,856,768	83%	\$ 2,195,057
Staff Development	\$ 99,149	68,772	74,362	92%	5,590
Facility	\$ 1,159,103	694,125	869,327	80%	175,203
Equipment and Supplies	\$ 1,069,591	539,939	802,193	67%	262,254
Transportation	\$ 211,469	171,311	158,602	108%	(12,709)
Consultant and Contractual	\$ 2,633,610	1,610,208	1,975,208	82%	365,000
Miscellaneous	\$ 81,255	61,154	60,941	100%	(213)
<b>Total Expenditures</b>	<b>\$ 21,967,975</b>	<b>\$ 13,807,219</b>	<b>\$ 16,797,400</b>	<b>82%</b>	<b>\$ 2,990,182</b>

**CARRY FORWARD EXPENDITURES**

CATEGORY	EXPENDED YTD	
Personnel	\$ 176,191	
Staff Development	\$ 34,217	
Facility	\$ 231	
Equipment and Supplies	\$ 116,806	
Transportation	\$ 2,322	
Consultant and Contractual	\$ 39,736	
Miscellaneous	\$ 1,813	CARRYFORWARD BALANCE
<b>Total Expenditures</b>	<b>\$ 371,316</b>	<b>\$ 763,110.88</b>

<b>NET</b>	<b>\$ -</b>	<b>\$ 2,517,702</b>
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