



## Colonial Behavioral Health

SERVING JAMES CITY COUNTY, CITY OF POQUOSON, CITY OF WILLIAMSBURG AND YORK COUNTY

March 20, 2025

Mark L. Bellamy, Jr.  
County Administrator  
County of York  
224 Ballard Street  
P.O. Box 532  
Yorktown, Virginia 23690-0532

Dear Mr. Bellamy:

Thank you for your letter dated February 24, 2024.

In general, I am agreeable to the terms set forth in your letter and in the draft Memorandum of Agreement. Kindly note the following:

1. Your letter suggests two amendments to the bylaws of CBH. We have drafted a paragraph “q” in Article IV, section 1. pertaining to board approval of expenditures over \$50,000.00, as you will see. Regarding the appointment of county staff as ex officio members of the board we would like a little more conversation with you. We have no objection to the fiscal agent having direct staff access to board meetings. But matters of board size and board management might benefit from a different bylaw provision.

2. As part of the Governor’s Right Help Right Now initiative, CBH will be recipient of approximately Twelve-Million Dollars (\$12,000,000) to construct a Crisis Receiving Center on Land to be donated to CCSI\* by James City County, formerly belonging to the Commonwealth of Virginia as part of the Eastern State Hospital. It will be appropriate to consider agreement on the investment of that infusion.

We’ve made several edits that appear as redlined verbiage on the attached “Draft Fiscal Agency for CBH Memorandum of Agreement Redlined Copy.” In summary:

a. Obligations of CBH

No changes

b. Obligations of the County

- 1) Page 5. Changed “may” to “shall”.
- 2) Page 3. Please see new paragraph 10 as an obligation of the County. This was not addressed in your letter, but we assume that the County will not be withdrawing this support regarding the VRS.

c. Obligations of the Treasurer

Paragraph #3, we would wish to have as much money as possible earning interest, without delay.

\*CCSI, Colonial Community Services, Inc., is a 501(c)(3) corporation established by the community services board in 1990. It owns certain parcels of real estate and improvements. Its income and expenses do not pass through the fiscal agent. Funds such as rents, passing from CBH to CCSI appear on CBH financial statements. CCSI is audited annually along with the CBH audit and that audit is delivered to all the establishing localities.

Sincerely,



David A. Coe  
Executive Director

Cc: Candice Kelley, Treasurer, County of York  
Brian Fuller, Deputy County Administrator, County of York  
Susan Goodwin, Assistant County Administrator, County of York  
Theresa Owens, Director of Finance, County of York  
Ryan Ashe, CBH Board Chair  
Wendy Evans, CBH Board Vice Chair  
John Collins, CBH Board Treasurer  
Donyale Wells, CBH Board Secretary  
Erin Otis, CBH Board Executive Committee Member-at-Large