



Colonial Behavioral Health

SERVING JAMES CITY COUNTY, CITY OF POQUOSON, CITY OF WILLIAMSBURG AND YORK COUNTY

To whom it may concern,

Thank you for your recent inquiry regarding the Developmental Disabilities (DD) Waiver and DD Case Management. The Virginia Department of Medical Assistance Services requires that any individual seeking to access the Developmental Disability Medicaid Waiver be screened to determine if the individual meets the eligibility criteria established by the State of Virginia.

A psychological evaluation or standardized developmental evaluation for Intellectual and Developmental Disability is required to begin the process. It must reflect the current psychological status of the individual to include diagnosis, adaptive level of functioning, cognitive abilities, IQ test and score if applicable. The psychological and/or developmental evaluation must be completed by a licensed professional.

- Please note that a qualifying medical diagnosis such as Cerebral Palsy, Autism, Blindness etc. needs to be substantiated by documentation of the evaluation resulting in the diagnosis and may be completed by an MD. A letter from an MD indicating the presence of a qualifying disorder is not sufficient.
- The evaluation must note the age of onset of the Developmental/Intellectual Disability.
- The evaluation must give a summary of adaptive functioning.
- A school psychological evaluation and/or IEP does not meet state criteria.

The psychological/developmental evaluation must demonstrate that the individual meets the state definition of a Development Disability.

- “Developmental disability” means a severe, chronic disability of an individual that (i) is attributable to a mental or physical impairment, or a combination of mental and physical impairments, other than a sole diagnosis of mental illness; (ii) is manifested before the individual reaches 22 years of age (18 for ID); (iii) is likely to continue indefinitely; (iv) results in substantial functional limitation in three or more of the following areas of major life activity: self-care, receptive and expressive language, learning, mobility, self-direction, capacity for independent living or economic self-sufficiency; (v) reflects the individual’s need for a combination and sequence of special interdisciplinary or generic services,

individualized supports, or other forms of assistance that are lifelong or extended duration and are individually planned and coordinated.; and (vi) an individual from birth to age nine, inclusive, who has a substantial developmental delay or specific congenital or acquired condition, may be considered to have a developmental disability without meeting three or more of the criteria described in clauses (i) through (v), if the individual, without services and supports, has a high probability of meeting those criteria later in life.

If the individual requesting to be placed on the DD Waiver Waitlist has a guardian, then a copy of the documentation of the Guardianship is required. It is also helpful to have a copy of the birth certificate, social security card, ID card and any insurance cards.

Documentation can be faxed, mailed, or dropped off between the hours of 8:30 and 4:30 Monday-Friday to 1659 Merrimac Trail Williamsburg VA (Building 3). It is requested that all required documentation be provided within 45 days of the date of this letter. Failure to do so without communication with me will result in the referral being closed. The referral can always be reopened once documentation is received.

Fax: 757-253-4379 (Attention to Rebecca Thornton)

Mailing address: 1659 Merrimac Trail, Williamsburg VA 23185 (Attention to Rebecca Thornton)

Once documentation is received, reviewed, and deemed appropriate, a face-to-face Waiver Waitlist screening will be scheduled. At that time, a Virginia Intellectual Developmental Disability Eligibility Survey (VIDES) assessment will be completed with the individual and guardian requesting services to further determine eligibility.

If you have any questions or concerns at any time during this process, please feel free to contact me at **757-220-3200**.

Sincerely,

Rebecca Thornton, DD CMSC

Rebecca Thornton

DD Case Management Services Coordinator